

Committee: Joint Commissioning Committee
Date: Thursday 9 February 2017
Time: 6.30 pm
Venue: The Forum, Moat Lane, Towcester, NN12 6AD

Membership

Councillor Barry Wood (Chairman)	Councillor Ian McCord (Vice-Chairman)
Councillor Ken Atack	Councillor Anthony S. Bagot-Webb
Councillor Phil Bignell	Councillor Rebecca Breese
Councillor Roger Clarke	Councillor Mike Kerford-Byrnes
Councillor Chris Lofts	Councillor G A Reynolds
Councillor Barry Richards	Councillor Dan Sames

AGENDA

- 1. Apologies for Absence and Notification of Substitutes**
- 2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

- 3. Petitions and Requests to Address the Meeting**

The Chairman to report on any requests to submit petitions or to address the meeting.

- 4. Chairman's Announcements**

To receive communications from the Chairman.

Cherwell District Council
Bodicote House
Bodicote
Banbury
Oxfordshire
OX15 4AA

South Northamptonshire Council
The Forum
Moat Lane
Towcester
Northamptonshire
NN12 6AD

5. **Minutes** (Pages 1 - 2)

To confirm as a correct record the Minutes of the meeting held on 26 January 2017.

6. **Update on the Establishment of a Joint Revenues and Benefits Teckal Company and Sister Trading Company** (Pages 3 - 8)

Report of Assistant Director - Transformational Governance

Purpose of report

To update members on progress with regards to the setup of joint local authority owned companies.

Recommendations

The meeting is recommended:

- 1.1 To note the progress on activities that is taking place with regard to the establishment of the companies, the communication plan activity, the sequence for the company establishment and transfer of revenues and benefits provision.
- 1.2 To agree that final sign off of the articles and shareholder agreement/memorandum of understanding and the business plans of the revenues and benefits teckal company and sister trading company be delegated to the Head of Law and Governance in consultation with the Chairman of Vice-Chairman of JCC, Chief Finance Officer and Assistant Director – Transformational Governance.
- 1.3 To request officers to bring a gateway decision report to the committee in September to decide on the transfer date and to review the business and financial plans. This report will also include an update on governance specifically in relation to shareholder arrangements.

7. **Notification of Urgent Action: Revised Drugs and Alcohol Policy**
(Pages 9 - 28)

Report of Joint Chief Executive

Purpose of report

To inform Members of the decision taken by the Joint Chief Executive under urgent powers in consultation with the Councillor Wood (Chair of JCC) to adopt a revised Drugs and Alcohol Policy, across both Cherwell District Council and South Northamptonshire Council.

Recommendations

The meeting is recommended:

- 1.1 To note the urgent action taken by the Joint Chief Executive to adopt the revised shared Drugs and Alcohol Policy (Appendix 1) with immediate effect.

8. Urgent Business

The Chairman to advise whether they have agreed to any item or urgent business being admitted to the agenda.

9. Exclusion of the Public and Press

The following items of business contain exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

- 1 Information relating to any individual
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Members are reminded that whilst the following items have been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 3 and 4 of Schedule 12A of that Act and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

10. ICT Strategy 2017-2020 (Pages 29 - 62)

Exempt Report of Commercial Director

11. Commercial Development Update: Exploring New Models to Maximise the Benefits from Growth and Development (Pages 63 - 82)

Exempt Report of Commercial Director

12. Recommendation from the Joint Chief Executive's Appraisal (Pages 83 - 90)

Exempt Report of Chief Finance Officer / Deputy Head of Paid Service

Information about this Meeting

The agenda, reports and associated documents for the above meeting are available at the offices and websites of Cherwell District Council and South Northamptonshire Council at the addresses and websites set out on the agenda front sheet.

Apologies for Absence

Apologies for absence should be notified to natasha.clark@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the assembly point as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

Sue Smith
Chief Executive

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